



**REPUBLIC of SAN MARINO  
CIVIL AVIATION AUTHORITY**

TEL: +378 (0549) 941539 | FAX: +378 (0549) 970525 | EMAIL: registration@smar.aero

*CHECKLIST FOR AN AIRCRAFT MAINTENANCE CONTRACT*

This document is a checklist to be used for the development, amendment, and compliance check of a maintenance contract required for aircraft operated under CAR OPS 1 regulations.

This document is based on CAR OPS 1 AMC OPS 1.895(a), as amended.

Note: A vertical line in the margin indicates an amendment to the previous version.

<b>1. DETAILS OF THE MAINTENANCE CONTRACT</b>		
Name of Operator:		
Name Aircraft Maintenance Organisation:		
<b>2. DETAILS OF AIRCRAFT</b>		
Registration Mark(s):	T7-	
Manufacturer's Designations of Aircraft:		
Serial Number(s):		
<b>3. THE MINIMUM STANDARDS TO BE INCLUDED IN AN AIRCRAFT MAINTENANCE CONTRACT</b>		
The Items below are included in the Contract	YES	Provide Details or the Article where this can be found in the Contract
The Aircraft/Engine Maintenance are identified;	<input type="checkbox"/>	
The Scope of Work is identified;	<input type="checkbox"/>	
Locations identified for the Performance of Maintenance;	<input type="checkbox"/>	
Sub-Contracting (if applicable) is specified;	<input type="checkbox"/>	
The Maintenance Programme is specified;	<input type="checkbox"/>	
Quality Monitoring is specified;	<input type="checkbox"/>	
Airworthiness Data is specified;	<input type="checkbox"/>	
Incoming Conditions are specified;	<input type="checkbox"/>	
Responsibilities for Airworthiness Directives and Service Bulletins are specified;	<input type="checkbox"/>	
Control of Hours and Cycle Control is specified (if applicable);	<input type="checkbox"/>	
Responsibilities for Service Life Limited Components is specified;	<input type="checkbox"/>	
Supply of Parts is specified;	<input type="checkbox"/>	
Pooled Parts is specified (if applicable);	<input type="checkbox"/>	

Scheduled Maintenance (supporting documentation specified)	<input type="checkbox"/>	
Unscheduled Maintenance/Defect Rectification process is specified	<input type="checkbox"/>	
Deferred Tasks (use of operator's MEL)	<input type="checkbox"/>	
Process for deviation from the Maintenance Programme is specified	<input type="checkbox"/>	
Test Flight procedures established	<input type="checkbox"/>	
Acceptability criterion for Engine Testing is specified	<input type="checkbox"/>	
Release to Service Documentation requirements specified	<input type="checkbox"/>	
Retention of Continuing Airworthiness Records is specified (if applicable)	<input type="checkbox"/>	
Exchange of Information is specified	<input type="checkbox"/>	
Meetings details are specified	<input type="checkbox"/>	
Authorisation that allows the SM CAA to conduct audits (applicable if the AMO is accepted according CAR GEN.010)	<input type="checkbox"/>	

**4. OPERATOR'S DECLARATION**

I hereby declare that to the best of my knowledge the particulars entered on this checklist are accurate in every respect.

Date:		Position:	
Name of Applicant:		Signature of Applicant:	